

Heritage Conservation Office

City Administration — Department of Culture and Heritage

Ref: MCC/2026/0047

Date: Tuesday, March 10, 2026

To: Project Manager, Meridian Cultural Center

From: Heritage Conservation Office

Dear Project Manager,

Following our review of the revised structural and architectural plans submitted on February 28, 2026 (Ref: MCC-ARCH-R2), we hereby communicate the following:

1. Status of approval

The revised plans **do NOT meet** the requirements of the Heritage Preservation Act (Section 14.2) and the Local Heritage Registry conditions for the Meridian Textile Factory (Registry Entry #1247).

2. Specific conditions that must be addressed

- a) Load-bearing wall modifications in the east wing must preserve the original brickwork pattern. The proposed steel insert approach is not acceptable.
- b) Window frames in the east wing must be restored using original materials or period-appropriate equivalents certified by an accredited heritage materials specialist.
- c) The proposed roofline modification for the event hall exceeds the 15% volumetric change allowed under Section 14.2(c). A revised proposal must reduce the modification to within the permitted threshold.
- d) All exposed structural elements in the main hall must be documented and approved individually before any work begins.

3. Deadline

Revised plans addressing ALL four conditions must be submitted by **April 15, 2026**. Failure to submit compliant plans by this date will require the approval process to restart from the initial application stage, which typically takes **12-16 weeks**.

4. Site inspection

We have been informed that demolition work in the east wing may have affected heritage-listed elements. We are scheduling an inspection for the **week of March 24**. Please ensure site access is available. Any work found to be non-compliant may require

remediation at the project's expense.

Regards,

Dr. Carmen Solis

Director, Heritage Conservation Office